



## Construction Project Request Form

To request services, fill out all fields below and obtain required signatures.

Requesting Department:

Cognizant Vice President:

Cognizant VP Signature:

X \_\_\_\_\_

Contact Person:

Contact Address:

E-mail Address:

Phone Number: (e.g. 58x-xxxx)

Organization ID: (e.g. 00123)

Project Location:

Project Description:

Once the form is complete with Cognizant Vice President's signature, please submit your request to [fm-cdcadmin@lists.utah.edu](mailto:fm-cdcadmin@lists.utah.edu) or mail to:

Return Address:

The University of Utah  
Construction Project Delivery  
1795 E South Campus Drive  
VRTUSB 201  
Salt Lake City, UT 84112

**NOTE: MAC Users must first save this document to the desktop or folder location, then open the form with Adobe Acrobat.**