



ANNUAL PERMIT **FOR CONTRACTOR SERVICES**

This Annual Permit is issued by the Office of Building Official for the University of Utah to the Department listed below to repair, replace, or alter an already existing and approved electrical, gas, mechanical, or plumbing system which is regulated by the construction and fire codes adopted by the State of Utah. This Annual Permit is issued in accordance with Sections 104 and 105 of the 2018 International Building Code. This Annual Permit is issued for the year as noted for the specific work or discipline(s) listed below. A monthly record of all work conducted under this Permit must be made available to the Building Official. All work must be supervised by the designated Department Supervisor to comply with all code requirements. All work authorized by this Annual Permit is subject to review and inspection as deemed necessary by the Building Official.ⁱ Any work not in compliance with these codes shall be corrected by the permit holder at the direction of the Building Official. It shall not be construed by the issuance of this Annual Permit that approval or authority to violate or cancel the provisions and requirements of the codes has been granted. The Building Official is authorized to prevent occupancy or use of a structure, building area, or system where work is found in violation of the codes.

University Department	
University Supervisor	
University Supervisor Phone	
University Supervisor Email	
Contractor Work Discipline Permitted	
Contractor Company Name	
Company License & Expiration Date	
Company Owner Name & Title	
Company Supervisor	
Company Supervisor Phone/Cell Number	
Company Supervisor Email	
Company Owner Signature* ⁱⁱ	
Orientation Meeting with Building Official (date)* ⁱⁱⁱ	
Annual Permit Start Date	
Annual Permit End Date	

University of Utah Building Official _____
Date

University of Utah Fire Official _____
Date

Information Attached:

- Orientation Meeting Conditions and attendance
- Company Dossier containing copies of current certificates, licenses, and resumes of key personnel.

ⁱ Inspections by Building and/or Fire Code Officials required for temporary power, lighting, heating, and cooling equipment and installations; repair or replacement of primary utilities; and placement of structural fill.

ⁱⁱ Signature certifies to University of Utah that compliance with all applicable code requirements pertaining to this Annual Permit are agreed to, acknowledged, and all information provided is true and correct.

ⁱⁱⁱ Meeting Minutes specifying the Conditions and attendance may be attached and are to be binding to this Annual Permit.

Office of the Building Official
V. Randall Turpin University Services Building
1795 E. South Campus Drive, Room 201
Salt Lake City, Utah 84112-9404